



# **ÖGAI Annual Meeting Abstract Submission Instructions**

To contribute to the ÖGAI Annual meeting, we'd like to ask you **to produce a 3-minute VIDEO**, recorded in English with a project you want to present and share with other researchers at the meeting.

# The video should be structured like this:

- Title slide including your name
- 3-4 slides (Introduction, Methods, Results and Conclusions)
- More slides are acceptable, but please stay within 3 minutes

## Please don't forget to sign the attached "Authorization sheet"

Below you will find some practical information on how to prepare and send your video. The best videos will be shared on November 25<sup>th</sup> at the ÖGAI Annual Meeting. All videos will be posted on the ÖGAI YouTube Channel. Please let us know if this is not possible for your video (non-disclosure, etc.) in the authorization form.

Join us to make a great 2021 NGI session at the ÖGAI Annual Meeting!

For any questions or clarification please don't hesitate to contact the NGI board.

Thanks NGI

### How to start

If you use smartphones it must be in the position: HORIZONTAL. Whether you are using a PC webcam or a phone camera, they must be supported to avoid shaking.

- free background colour and location
- front light that illuminates, possibly natural (no window behind);
- record without earphones

## How to record:

- We recommend using the recording option in MS PowerPoint
- Start recording (Can be found in the tab "Slide show") and after 2 seconds in silence start talking
- Before turning off the recording wait 2 seconds in silence.

#### How to send:

- Save the video with your Surname\_Name (e.g. Smith\_Mary).
- Send the video and the signed authorization by Wetransfer <a href="https://wetransfer.com/">https://wetransfer.com/</a> or directly at the following email: <a href="next.gen.immunologists@gmail.com">next.gen.immunologists@gmail.com</a>

Submission Deadline: Wednesday, November 3rd 2021